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## JOB DESCRIPTION

Position: Positive Space Network (PSN)

Accepts Students: Winter (Jan), Fall (Sept), Summer (May)

Location: Halton (Burlington, Milton, Oakville, Georgetown & Acton)

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The Positive Space Network, at ROCK- Reach Out Centre for Kids, works to ensure a future where diverse 2SLGBTQ+ youth, individuals, and families live in a welcoming and supportive community. PSN began in 2012 to fill a crucial gap in services; We exist to cultivate safer and supportive spaces for +2SLGBTQ+ youth; And we have an epic fun time doing it.

### Key Responsibilities

- Assist PSN staff to facilitate +2SLGBTQ+ youth drop-in programs located across the Halton region.
- Assist PSN staff to facilitate 2SLGBTQ+ children, youth and families in registered group offerings
- Assist PSN staff to facilitate an 2SLGBTQ+ Youth Action committee
- Research and develop volunteer opportunities for LGBTQ2S+ youth
- Assist staff in Assist in the creation and operation of an LGBTQ2S+ lending library
- Represent the Positive Space Network on community youth committees and coalitions
- Assist in creating and promoting an annual LGBTQ2S+2SLGBTQ+ youth event for Halton
- Promote, educate and increase awareness of the Positive Space Network's mission and vision through networking and community relations
- Support and empower 2SLGBTQ+ youth in Halton
- Communicate significant information and developments to supervisor both in writing and verbally
- Report directly to the PSN Coordinator employed through ROCK
- Abide by the specific requirements of Section 28 of the Occupational Health and Safety
- Act as well as any further health and safety responsibilities as outlined in the agency policy and procedure documents.
- Completes other duties as assigned

### Qualifications

- Social Service Worker students preferred
- Knowledge of 2SLGBTQ+ communities and community relationship building skills
- Ability to work virtually and in-person
- Ability to work as part of a team to ensure the 2SLGBTQ+ Youth Action Committee operates in a democratic and mutually supportive manner
- Commitment to working within an anti-oppression framework
- Excellent organizational skills
- Program development and implementation skills
- Strong interpersonal, verbal and written communication skills.
- Ability and willingness to work flexible hours including weekends when required
- Reliable transportation and the ability to travel across the Halton region.



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